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**UK DONATION PROCESS**

• Please make cheque payable to ‘TRCP restricted to Clongowes Wood College’ - TRCP stands for ‘Trustees for Roman Catholic Purposes’.

• Send the cheque to Fr. Keith McMillan SJ, Province Treasurer, Provincial Curia, 114 Mount Street, London, W1K 3AH, UK

• TRCP will issue receipt and FORWARD the receipt to your address.

• This should enable you claim the tax back on the donation.

• We then ask TRCP to make cheque payable to Clongowes Wood College

**Electronic Funds Transfer**

**TRUSTEES FOR ROMAN CATHOLIC PURPOSES REGISTERED BANKING DETAILS**

**Bank:** HSBC Bank plc

69 Pall Mall LONDON SW1Y 5EY

**Tel:** +44 (0)845 740 4404

**Account Name:**

Trustees for Roman Catholic Purposes

Registered (or 'TRCP')

**Account No:** 21011138

**Sort Code:** 40-05-20

**BIC:** MIDLGB2107J

**IBAN:** GB16 MIDL 400520 21011138

Please advise Clongowes Foundation via Email of your EFT. Email **administrator@clongowes.net**

**Claiming Corporation Tax relief on gifts to charity**

Gifts of money made to a charity by your company should be paid gross (without deducting

Income Tax). The donations are deductible from the total profits of your business when

calculating Corporation Tax. The charity cannot make a Gift Aid tax repayment claim because no tax has been deducted.

**How to claim Corporation Tax relief**

When your company makes a qualifying donation to a charity, the amount paid is a charitable

donation. This means that your company can make a claim in its Company Tax Return to deduct

the amount of the donation from its taxable profits.

CLONGOWES WOOD COLLEGE SJ Clane, Co. Kildare, Ireland I T: +353 (0) 45 902 334