



## **POLICY ON OUT OF COLLEGE ACTIVITIES**

1. It is College policy to encourage out of school activities of an academic, spiritual or cultural nature which complements the formation of the students in accordance with the Profile of the Graduate
2. Activities, which are part of an academic subject, i.e. biology, geography or CSPE field trips will normally take place during school hours. Wherever possible, College trips for co-curricular activities will take place outside normal class time. Due to the different nature of TY, out of class activities are considered part of the normal curriculum of this year and can take place for a wide range of reasons.
3. To preserve the integrity of the school day friendly sports fixtures shall take place out of class time on Wednesdays and Saturdays, except in exceptional circumstances. As far as it is within the control of the games department competitive fixtures shall also occur out of class time.
4. Where out of College activities require the absence of members of the teaching or prefecting staff then consideration needs to be given to the disruption this will cause in the normal running of the College. In general, staff should make every effort to give reasonable notice of any such proposed activity.
5. Students who miss class due to an out of College activity are expected to do the themes given in their missed classes.
6. Competition for co-curricular activities, such as choir or orchestra festivals are considered to be an important part of formation and are to be encouraged. Should these clash with routine co-curricular activities then the musical activities will normally be given priority.
7. Third Level open days and other career activities are important for the further education of the students. However, students are expected to decide which of the many possible open days are important to them as they need to balance the usefulness of the information days with the need for the work required to achieve their academic goals. The final decision for the attending of these activities will normally rest with the Career Guidance Teacher.
8. Trips, which are subject specific i.e. science lectures or drama or music performances, are considered important in the broader educational sense and are encouraged. However, consideration should be given to disruption of the normal running of the College and to budgetary constraints.

9. Trips, which take place over a number of nights, with the exception of those for TY and Kairos, should normally take place out of term time, unless these trips have a very specific academic or pastoral function.
10. All overnight trips should have an academic, cultural or pastoral function. Similar sporting trips should have a representative and competitive function and should not be seen as purely sporting (except those trips, which are carried out as team building exercises by Cup panels).
11. The College dress code applies to all activities. Students are expected to dress appropriately for each occasion.
12. Students are still members of the College on any such trip or on exchange programme in TY. The College Code of Conduct still applies even if they are off the College premises. They are expected to follow the instructions of members of the Staff at all times.
13. Students will be expected to conduct themselves in a manner befitting a Clongowes student when they are representing the College on any out of College trip. Behaviour likely to bring the College into disrepute shall be considered a grave breach of the College Code of Conduct.